

Development Application Submission Requirements for Use of Premises as a Place of Public Entertainment

The following details or information are to be included with a required Development Application seeking approval for the use of a building or premises as a Place of Public Entertainment (PoPE), as referenced under the *State Environmental Planning Policy (Temporary Structures and Places of Public Entertainment) 2007*.

- A Statement of Environmental Effects (SEE). An SEE is a report outlining the likely impacts of the proposal, and the measures proposed (if any) to mitigate these effects.
- Proposed (maximum) capacity number of persons, including patrons, staff and performers, together with details of how the maximum number will not be exceeded
- The proposed hours entertainment is to be conducted and type of entertainment (eg: film, live performances, amusement devices etc)
- 3 copies of full floor plans, drawn to a suitable scale, indicating the location of the proposed entertainment area (eg: lounge bar, auditorium, whole building) in relation to the whole of the building and its dimensions in m²
- Plan showing location, types and dimensions of all existing and proposed exits from the area
- Details of all essential fire and other safety measures proposed or installed in the area (eg: fire hose reels and hydrants, emergency lighting, exit signs). A standard, and preferred, form is available from Council for this purpose
- Details of any fixed and unfixed seating table/seating and layout, including all fixtures, fittings and furniture
- Details and numbers of all amenities
- Details of construction and material finishes of all walls, floors and ceilings for the area to which the application relates with certification for any fabric upholstered chairs and fixtures certified in accordance with Specification C1.10 of the Building Code of Australia
- Details and/or design drawings of the capability and design of any mechanical ventilation serving the entertainment area
- Accessible paths and facilities for persons with disabilities
- Appropriate fee based on the capacity of the entertainment area

The above information is the minimum required to enable assessment of the premises in order to consider issue of a Development Consent for use of any premises as a PoPE. Dependant upon the complexity and size of the premises, further information may be required on a merit basis by Council Officers to complete their assessment of each proposal. Delays in providing the requisite information may in turn result in delays in assessing any application, which may preclude the lawful conduct of entertainment on the premises. Failure to provide the information will result in the application being assessed in its absence, with the most probable outcome being refusal, and subsequently any conduct of entertainment on the premises constituting an enforceable breach of the provisions of the Environmental Planning and Assessment Act, 1979.

Further information can be obtained from Council's web site: <http://www.blacktown.nsw.gov.au>, under the "Planning and Development" menu, or by telephone to Council's Development Services Policy Unit on 9839 6000.