



14 February 2020

Dear Sir/Madam,

**2020 Blacktown City Festival Street Parade Registration Now Open!**

Council is pleased to advise that the annual Blacktown City Festival will be held from 23-30 May, 2020. The weeklong celebrations will once again commence with the Medieval Fayre at Nurragingy Reserve, Doonside and include an array of midweek events, concluding with the Streets Alive and Parade Day on Saturday, 30 May.

The Blacktown City Festival Street Parade will bring an array of colour to our streets and is a celebration of community spirit featuring a range of vibrant displays from various organisations. It provides a valuable opportunity to promote your local organisation to the community.

For more information, please see the enclosed Parade Information Pack, registration page can be found on Council's website.

**Applications close Friday 24 April, 2020.**

Should you require any further information regarding the parade, or assistance with registering please contact me on (02) 9839 6825 or via email [katie.mcconnell@blacktown.nsw.gov.au](mailto:katie.mcconnell@blacktown.nsw.gov.au)

Yours faithfully,

Katie McConnell

Event Officer

**Connect - Create - Celebrate**

Council Chambers - 62 Flushcombe Road - Blacktown NSW 2148

Telephone: 02 9839 6000 - DX 8117 Blacktown

Email: [council@blacktown.nsw.gov.au](mailto:council@blacktown.nsw.gov.au) - Website: [www.blacktown.nsw.gov.au](http://www.blacktown.nsw.gov.au)

All correspondence to: The Chief Executive Officer - PO Box 63 - Blacktown NSW 2148



# 2020 STREETS ALIVE PARADE INFORMATION PACK

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# BLACKTOWN CITY FESTIVAL STREET PARADE

**Saturday 30th May, 2020**  
Kmart Car Park, Blacktown  
**Registrations Close: Friday 24  
April, 2020**

## **IMPORTANT NOTICE:**

**Please be aware that due to construction works in the Blacktown CBD, the 2020 Street Parade marshalling area and starting point has changed from Warrick Lane Carpark, to the top end of Kmart Carpark (cnr Alpha Street and Flushcombe Rd).**

All vehicles and walking participants must arrive between 8am to 10am. No vehicle will be allowed to enter into Kmart Car Park after 10am. The parade will start at 11am sharp. Please read terms and conditions prior to parade registration.

## **Who can participate?**

All local community groups are welcome to participate. It is recommended that your group be a minimum of 10 individual participants. Type of entries include; community organisations, sporting groups, religious organisations, local businesses, schools and others educational institutions.

## **Categories & Awards**

Prizes will be awarded for the most creative, colourful and innovative parade entries in the following categories.

- ✦ Best Community Entry
- ✦ Best Education Entry
- ✦ Best Business Entry
- ✦ Best Band Entry

The **overall winner** is awarded as the '**Best Dressed**' and goes to the group that have made the most effort in dressing up their entry.

## **Judging Guidelines**

Entries are judged by a panel of selected Councilors and/or community representatives. All entries are judged on the basis of their creativity, colour, uniqueness, and movement. The judge's decision is final and no further correspondence will be considered. Any entry which is an affiliate of Council is not eligible for prize money. Results will be compiled after the event and winners will be determined in this time. All judging will be made as entrants pass the Main Stage.

## **How to enter?**

Registration is free! Please complete the registration form online and read the parade information pack attached, including terms and conditions by **Friday 24 April, 2020.**



**Mail to:** Blacktown City Council

Attn: Katie McConnell

PO Box 63

Blacktown NSW 2148

**Email:** [katie.mcconnell@blacktown.nsw.gov.au](mailto:katie.mcconnell@blacktown.nsw.gov.au)

**Fax:** 02 9839 6825

**For more information contact:**

Katie McConnell

*Parade Coordinator*

**Ph:** (02) 9839 6825

## **STREET PARADE TERMS AND CONDITIONS**

1. All entries must complete an online **Registration Form**, and be signed by the primary contact person over 18 years of age.
2. All vehicles participating in the parade must display a **CAR PASS** to gain access to Kmart Car Park. A "*No Car Pass, No Entry*" policy is enforced. The vehicle and driver information section for entries involving vehicles must be completed on application. Drivers will be required to supply licenses to parade officials, their information will also be supplied to Police for pre-event checks.
3. All vehicles must hold a copy of a current **Public Liability Insurance Certificate** valued at no less than \$10 million, a copy must be attached with the online entry.
4. All vehicles must be road worthy and registered with compliant green slip or appropriate permit. A copy must be attached to the returned Parade Registration Form.
5. No vehicle larger than a 12-seater mini bus will be accepted in this year's parade.
6. **Maximum of 5 vehicles per entry. Standing on moving floats or vehicles is strictly forbidden. Persons sitting on moving vehicles must ensure seating is adequately secured to vehicle.**
7. Community group entries using any **dangerous** 'hand held' materials such as, i.e., sword, batons etc, must hold a copy of a current Public Liability Insurance Certificate valued at no less than \$5million, and a copy must be attached to this Parade Registration.
8. Patrons wishing to distribute **giveaways** to the audience, must hand out these items from person to person, on foot while on the parade route and not from a distance or vehicle. Entrants must attach a copy or photograph of any material to be distributed to their registration form.
9. **No alcohol** is to be consumed by participants in the marshaling area or at any point during the Parade.



10. Participants and drivers of vehicles under the **influence** of alcohol or any substance will be immediately removed from the Parade.
11. **Children** must be accompanied by an adult at a recommended ratio of 7 children: 1 adult.
12. Suitably experienced adults must accompany **animals** participating in the parade at all times and when applicable on a leash. Owners will be deemed responsible for the animal's waste and crowd safety.
13. No **fireworks**, crackers, sparkles, pyrotechnics, sirens or water pistols are to be ignited, or utilised at any time in the marshaling area or during and after the Parade.
14. Entries may be **photographed** during the Parade. These photographs/film footage may be used by the local media, in Council newsletters and brochures, on Council websites and for other promotional purposes.
15. Any **instructions** from Event Staff, SES Personnel, and NSW Police must be obeyed at all times. Failure to comply with instructions by officials may result in removal from the parade and exclusion in future years.
16. All entrants must provide **commentary notes** on the registration form for the MC to identify group during the parade.

## IMPORTANT INFORMATION

**Please read the information below before returning your parade registration form.**

### **\*NEW MARSHALLING POINT\***

1. Parade marshalling occurs between 8am to 10am in the top end of **Kmart carpark**, Blacktown.
2. Parade starts at 11am SHARP. It will take approximately 45 minutes to walk the route of the parade. Please ensure you have plenty of refreshments including water, for yourself and children.
3. The parade is scheduled to leave from top end of Kmart carpark at 11am, and then travels down Flushcombe Road, through Main Street, then up Campbell Street, crossing Council carpark to finish in Kmart carpark.
4. Any band groups wishing to drop off participating band members with instruments must use the designated 'drop off area' within Kmart carpark. (Detailed map will be supplied in confirmation pack). Once members and equipment have been dropped off, the vehicle will need to be placed within one of the designated public parking areas.
5. All entrants will be provided with a parade number upon approval of their parade application.



6. All entrants are required to assign one person to lead and carry a hand held parade number at the front of your group.
7. All vehicles registered to participate in the parade will be given an official CAR PASS to allow access to Kmart Car Park. A "No Car Pass, No Entry" policy is enforced.
8. No vehicle will be allowed into the Kmart Car Park after 10am.