






Transfer an Interment Right

Use this form to transfer a perpetual Interment Right at our cemeteries.

Request							
Cemetery	<input type="checkbox"/> Riverstone Cemetery <input type="checkbox"/> St Bartholomew's Cemetery						
Type of transfer	<input type="checkbox"/> Transfer by holder <input type="checkbox"/> Bequeath by holder <input type="checkbox"/> Executor decision due to intestacy						
This form	<table border="0"> <tr> <td>1. Interment Right details</td> <td>4. Terms and conditions</td> </tr> <tr> <td>2. Transferor details</td> <td>5. Fees and payment</td> </tr> <tr> <td>3. Transferee details</td> <td></td> </tr> </table>	1. Interment Right details	4. Terms and conditions	2. Transferor details	5. Fees and payment	3. Transferee details	
1. Interment Right details	4. Terms and conditions						
2. Transferor details	5. Fees and payment						
3. Transferee details							

Declaration and signatures	
Transferor's declaration and signature(s)	<input type="checkbox"/> I/we have read the Terms and conditions <input type="checkbox"/> I/we have attached proof of purchase and/or the Interment Right, Burial licence or certificate issued by Blacktown City Council
Holder 1	_____ Date ____ / ____ / ____
Holder 2	_____ Date ____ / ____ / ____
Transferee's declaration and signature(s)	<input type="checkbox"/> I/we have read the Terms and conditions
New holder 1	_____ Date ____ / ____ / ____
New holder 2	_____ Date ____ / ____ / ____

For help and to return this form

 Civic Centre, 62 Flushcombe Rd, Blacktown PO Box 63, Blacktown NSW 2148 DX 8117 Blacktown 
www.blacktown.nsw.gov.au  council@blacktown.nsw.gov.au  02 9839 6000  02 9831 1961

1 Interment Right details (complete for relevant cemetery only)

Riverstone Cemetery

Section	<input type="checkbox"/> Catholic <input type="checkbox"/> Church of England <input type="checkbox"/> Methodist <input type="checkbox"/> Muslim, please select <input type="radio"/> AAIL Ahmadiyya Anjuman Ishatt-I-Islam Inc <input type="radio"/> AMAAI Ahmadiyya Muslim Association <input type="radio"/> RMCB Riverstone Muslim Cemetery Board <input type="checkbox"/> Non-sectarian <input type="checkbox"/> Presbyterian
Location	Section # <input type="text"/> Area # <input type="text"/> Row # <input type="text"/> Plot # <input type="text"/>

St Bartholomew's Cemetery

Location	Section # <input type="text"/> Plot # <input type="text"/>
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2 Transferor details

The transferor(s) is the current Interment Right or Burial Licence holder(s).

Holder 1

Full name

Home address

Phone

Email

Holder 2 (if applicable)

Full name

Home address

Phone

Email

3 Transferee details

The transferee(s) is the new holder(s) of the Interment Right.

New holder 1

Full name

Home address

Phone

Email

New holder 2 (if applicable)

Full name

Home address

Phone

Email

Next of kin/secondary contact

The next of kin/secondary contact is to be nominated by the intended holder(s) of the interment right.

Full name

Home address

Phone

Email

4 Transferee interment preferences

All plots are double depth. Each plot can accommodate 2 interments of remains and up to 6 interments of ashes, depending on the size and placement of the vessel(s).

Who may be interred

I/we wish to specify:

The identity of the person(s) whose remains may be interred:

Name

Date of birth

/ /

or

The class of person(s) whose remains may be interred:

and the person who may nominate the person(s) whose remains may be interred:

or

The class of person who may nominate the person(s) whose remains may be interred:

A 'class of person' can mean family members or relatives, an executor, power of attorney or other such persons as agreed between the interment right holder and grantor.

5 Terms and conditions

The transferor agrees to:

- 4.1 relinquish all rights, licences and claims to the Interment Right
- 4.2 indemnify Blacktown City Council against any actions that may be taken or incurred as a result of this application.

The transferee acknowledges that:

- 4.3 no more than 2 Interment Rights can be reserved for any individual person
- 4.4 Interment Rights issued to multiple transferees are held jointly. On the death of a joint holder of an Interment Right, the remaining joint holder is entitled to the Interment Right
- 4.5 upon request, the transferee(s) must provide 2 original identification documents, one of which must provide photo identification
- 4.6 a certificate will be issued to the transferee(s) as proof of ownership and must be presented when booking a funeral/interment service
- 4.7 the Interment Right transfer fee does not include extras, e.g. a one-off maintenance fee, memorial permit fee, grave digging fees
- 4.8 the Interment Right holders' preferred funeral director is responsible for interment and funeral arrangements
- 4.9 we do not arrange grave digging services or the supply and installation of memorials (headstones/monuments/plaques)
- 4.10 a memorial to the deceased person can be erected upon the plot, subject to our prior written approval
- 4.11 Interment Rights cannot be on-sold to third parties, however, we can re-purchase them from the holder(s) at the original purchase price. The refund will be paid on receipt of the original certificate and/or proof of purchase and will be payable to the party whose name appears on our receipt.
- 4.12 Interment Rights can be transferred, but only while the holder is alive and only to an immediate family member of the holder after consultation with us and payment of the associated fee
- 4.13 unused Interment Rights can be transferred pursuant to the will or intestacy of a deceased Interment Right holder. In this instance, the transfer of the Interment Right is only operative when a Transfer of Interment Right is submitted to us with payment of the associated fee, and processed by us
- 4.14 we may revoke an Interment Right if it is not exercised within 50 years of it being granted. The holder(s) will be provided notice of revocation and the original purchase price refunded

We reserve the right to review and/or amend these Terms and conditions, our holdings, interment plots and property within our cemeteries at any time, without notice to you.

6 Fees and payment

A one-off fee is payable to transfer each perpetual Interment Right.

An out-of-area surcharge will also apply if the transferee(s) live outside the Blacktown LGA.

Additional fees will be payable at the time of interment.

Current prices are set out in our *Goods and Services Pricing Schedule*, available at www.blacktown.nsw.gov.au or on request.

You can pay by:

- Cash You can only pay by cash in person at our Customer Service Centre
- Cheque Make out your cheque to: Blacktown City Council
- Credit card Complete the details below (we destroy card details on receipt of payment)

If you are making payment and are not the holder(s), please provide your contact details below.

Payer's name

Address

Phone

Email

Privacy notice

We are collecting this information under the *Cemeteries and Crematoria Act 2013* to process your request and maintain a cemetery operator's register that is available for public inspection. We may not be able to process your request without it. We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our *Privacy Management Plan* sets out how you can access or correct your personal information. Please visit www.blacktown.nsw.gov.au for a copy of the plan.

Credit card details (this section will be removed on receipt of payment details)

Please debit my

Mastercard

Visa card

Amount

\$

Cardholder name

Card number

Expiry

 /

Cardholder signature

Date

 / /