



BOOKING FORM



(Please tick your preferred venue)

Blacktown Aquatic Centre

Blacktown Leisure Centre Stanhope

Charlie Lowles Leisure Emerton

Birthday child's name:

Date of birth: Gender: Male Female

Parents full name:

Address:

Suburb: Postcode:

Mobile: Email:

Birthday party date: Party time:

Approximate number of party participants:

Select party type: Splashez Groovez Sportz (Not at Blacktown Aquatic Centre)

If Sportz selected, please tick your sport: Basketball Soccer Badminton Netball Volleyball Tennis (Stanhope only)

Special requests:

Please note - Centre facilities are commercial and therefore cannot guarantee that food items have not come into contact with nuts.

How did you hear about us? Website Facebook Word of mouth Other

Birthday party agreement

I have read and understand the terms, conditions and cancellation policy* and agree to them in full.

Signature: Name: Date:

*See over for privacy protection note, full booking terms, conditions and cancellation policy.

BLACKTOWN

Boyd St, Blacktown 2148
Ph: 02 8869 9000

STANHOPE

Senrty Dr, Stanhope Gardens 2768
Ph: 02 9421 2600

EMERTON

35 Jersey Rd, Emerton 2770
Ph: 02 8822 6000



PARTY TERMS, CONDITIONS, PRIVACY & CANCELLATION



Privacy statement

Blacktown City Council respects your privacy. Any personal information we collect from you will be handled in accordance with the Privacy & Personal Information Protection Act 1998 (the Act) and our Privacy Management Plan. Download a copy of our Privacy Management Plan 6th edition from www.blacktown.nsw.gov.au

Booking terms & condition

- Minimum of 10 guests required to book a party.
- 50% deposit of the minimum number (10 guests) must be made at time of booking, with final payment to be made prior to the commencement of your party. The total payment is based upon the confirmed number and no refund will be given.
- Confirmation of party numbers must be received 7 days prior to the party date. We cannot guarantee we will be able to cater for additional children once confirmation has been received
- No additional children may be included without prior notification.
- Please advise of any dietary requirements, special needs or allergies of the birthday child and guests at the time of confirming numbers of guests (children and adults)
- The parents of the birthday child (hirer) maintain responsibility for all children, adults and guests attending the party. The party host will lead the party activities however the hirer must remain with the party for the duration. Once the party concludes the hirer is responsible for any children who have not been collected by their parents.
- Guests and hirers are not permitted to bring their own food into the party with the exception of a birthday cake. there is no cold storage available for cakes. Cakes will be placed in party area on arrival.
- Use of centres facilities is not included with the party.
- Should children wish to swim after the party, they will be required to pay an entry fee.
- Party host will meet children in reception area at the party start time.
- Children under the minimum age requirements cannot participate in activities without parental supervision. For water activities the parent must enter the water with the child.

Cancellation policy

- 15 or more days in advance, 75% refund of deposit paid.
- 8 to 14 days in advance, 50% refund of deposit paid.
- 0 to 7 days in advance, no refund will be provided.
- Refund requests must be made in writing.
- Refunds will be processed via cheque payments only.

OFFICE USE ONLY			
Date confirmation form issued			
Deposit (min 50%)	Date paid	Staff	<input type="checkbox"/> Receipt attached
Balance paid	Date paid	Staff	<input type="checkbox"/> Receipt attached
Confirmed numbers	Date	Staff	
Party promotion	Date issued	Staff	
PARTY HOSTS			
1.	2.		
3.	4.		

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PARTY PACK

(One pack per party child)



Birthday child's name:

Birthday party date: Number of party kids:

Please note - All party packs are served with water, crisps and fairy bread

FOOD ITEMS (please tick two items)

- Mini pizza
- Chicken nugget
- Mini quiche (v)
- Mini sausage roll
- Party pie
- Hot chips (v)
- Vegemite & cheese sandwich triangle(v)
- Ham & cheese mini wrap (v)
- Cheese & tomato sandwich triangle (v)
- Ham & cheese sandwich triangle
- Chicken & lettuce sandwich triangle

DRINK (please tick one item)

- Water
- Juice popper
- Flavoured milk popper

SNACK ITEM (please tick one item)

- Fruit skewer
- Yoghurt
- Carrot sticks
- Popcorn
- Fairy bread
- Apple slices

All party children will also receive an Icy Pole

ADDITIONAL CATERING OPTIONS

- Additional party pack (as selected above) \$11 QTY_____
- Ice cream cake \$20 QTY_____
- Picnic box 1 \$8 QTY_____ (inc. 2 gourmet sandwich triangles, fruit skewer, mini quiche & water)
- Picnic box 2 \$8 QTY_____ (inc. Half gourmet wrap, mini quiche, fruit skewer & water)

ADDITIONAL CATERING COST

\$

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