

Colo Lane reserved parking space licence



Use this form to apply for a reserved space in our Colo Lane car parking station at Blacktown. You must submit a separate application for each space.

Parking request

Preferred space	#	Vehicle registration	
Proposed start date	/ /	Payment frequency	Monthly Yearly

Declaration

- ☐ I have read and agree to comply with the Terms and conditions at section 3.
- ☐ I am the applicant or the authorised representative of the applicant organisation and authorise Blacktown City Council invoicing me/my organisation.

Applicant signature  Date / /

For help and to
return this form

 Civic Centre, 62 Flushcombe Rd, Blacktown PO Box 63, Blacktown NSW 2148 DX 8117 Blacktown
 www.blacktown.nsw.gov.au  council@blacktown.nsw.gov.au  02 9839 6000  02 9831 1961

1 Applicant details

Applicant type Individual Organisation Please complete relevant section below.

Individual applicants

Name			
Postal address			
Email		Phone	

Organisation applicants

Company		ABN	
Postal address			
Authorised person name		Position	
Contact person			
Email		Phone	

2 Fees and payment

Current fees are set out in our *Goods and Services Pricing Schedule* available at www.blacktown.nsw.gov.au or on request.

Invoices will be sent to the applicant identified in section 1 above.

3 Terms and conditions

- 3.1 We are not bound to issue a Licence and do not guarantee the applicant's preferred reserved parking space, or any other space, being available.
- 3.2 Reserved parking may only take effect from the date of our written confirmation and will continue on a month to month basis.
- 3.3 We reserve the right to alter the designated reserved parking space at any time.
- 3.4 Payment for the reserved parking space must be either monthly or annually in advance irrespective of whether the parking space is utilised.
- 3.5 We may terminate this Licence for breach of these Terms and conditions, including non-payment of fees.
- 3.6 Failure to pay fees by the due date will be considered a breach of this Licence and entitles us to immediately terminate the Licence and deny the applicant access to the reserved parking space. We may issue infringement notices to applicants of vehicles no longer authorised to park under this Licence.

- 3.7 We may terminate this Licence upon giving 1 months' notice in the event that the car park or any part thereof is required for demolition, reconstruction, alteration or addition for any public purpose.
- 3.8 The applicant may terminate this Licence by giving not less than 1 month's written notice at any time during this Licence. Any fee already paid will be refunded on a pro rata basis.
- 3.9 If at any time during the term of this Licence the car park is destroyed in whole or in part, or is closed for any reason by us, then this licence shall be at an end and we will reimburse the applicant on a pro-rata basis any fee already paid.
- 3.10 No pro-rata reimbursement of the fee will be made in the event access to the parking space is denied for a period of less than 3 consecutive operating days as a result of industrial stoppages and disputes, or power or equipment failure or any matter beyond our control.
- 3.11 The reserved parking space is for parking of the nominated motor vehicle only and is not to be used for any other purposes. The applicant must provide written notice, at least 1 business day in advance, of any change to the nominated motor vehicle utilising the designated reserved parking space.
- 3.12 The applicant will comply with any rule issued by us for the conduct or regulation of the car park pursuant to the provisions of any appropriate statute and with any direction issued by an authorised employee of Council relating to the operation of the car park.
- 3.13 The applicant is entitled to 24-hour parking of nominated vehicles in the reserved parking space, but must ensure they are aware of the hours of which access will be available to the car park. We may alter the hours of operation of the car parking station with 1 months' notice.
- 3.14 In the event an after-hours opening of the car park is required, the applicant must pay the fee for that service specified in our Goods and services pricing schedule. The applicant agrees to provide any details required by any authorised Council officer at the time of the after-hours opening to enable an invoice to be issued.
- 3.15 The applicant shall only be entitled to utilise the space assigned, and in the absence of our permission must not park in any other reserved parking space. We may issue an infringement notice to any applicant that parks in a reserved car parking space other than that allocated to them, or in an alternative car parking space contrary to sign posted times.
- 3.16 Two spaces on Level 2A (numbered 105 and 106) have been set aside to provide 'emergency' alternative parking in the event that the designated reserved parking space has been illegally occupied. In this event, the applicant may proceed to utilise the 'emergency' space and agrees to immediately advise our Property Services Section or the Officer on Duty of the circumstances. If notice is not given and our approval of the alternative parking arrangements is not granted, then an infringement notice may be issued. The 'emergency' space is not to be utilised for additional parking.
- 3.17 The applicant parks entirely at their own risk and indemnifies Council from any liability, claims, suits or damages to Council property or to loss, damages, injuries or death occasioned to the property or person arising out of the applicant's conduct or actions within the car park generally.
- 3.18 We do not accept responsibility or liability for the safe custody of the vehicle, or loss or damage to any vehicle or for the loss of or damage to anything attached to or within the vehicle or for any injury or death to any person howsoever such loss, damage, injury or death is caused, including the authorised removal of the vehicle or anything attached to or within it. These exclusions of liability and indemnities shall apply notwithstanding any loss, damage, injury or death that may arise from or be caused by the negligence of Council, its services or agents.

Privacy notice

We are collecting this information to process your request. We may not be able to do so without it. Supplying this information is voluntary. We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our *Privacy Management Plan* sets out how you can access or correct your personal information. Please visit www.blacktown.nsw.gov.au for a copy of the plan.

Office use

Actioned by _____ Date _____
Space # allocated _____ Debtor # _____