

Tree removal or pruning on private land

Use this form to request an inspection for approval under *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* and *Blacktown Development Control Plan* (clause 4.3)






Your request

Inspection 1-5 trees 6-10 trees Over 10 trees please indicate:
 for a proposed Complying Development Certificate (CDC)
 urgent (within 48 hours and applicable fees apply)

Applicant declaration I confirm that the information below is true and correct.
 I understand that access to the property will be required.
 I have read 'Trees on private land' information on Blacktown City's website and agree to the terms under which this application will be assessed.

Applicant signature **Date** / /

For help and to return this form

 Civic Centre, 62 Flushcombe Rd, Blacktown PO Box 63, Blacktown NSW 2148 DX 8117 Blacktown
 www.blacktown.nsw.gov.au  council@blacktown.nsw.gov.au  02 9839 6000  02 9831 1961

1 Applicant details

Applicant or company name

Postal address

Phone

Home

Mobile

Work

Email address

2 Tree owner details

I am the applicant and owner

If ticked, use the space below only for additional owners' consent. If sole owner, go to Part 3 of this form.

The owner(s) consent is below

All owners of the tree(s) must sign. If the owner is a company or strata, its Common Seal must be stamped or the Managing Director must sign and indicate the ACN.

Owner name 1

Owner signature

 Date / /

Owner name 2

Owner signature

 Date / /

Owner name 3

Owner signature

 Date / /

3 Site details

Same as applicant details

If the tree is not located at the same address as mentioned in Part 1, please write the address in the section below.

Location of tree(s)

Address

Are there dogs or access issues?

Yes, please specify No

Block plan

Complete this plan or attach a separate plan.

Trees must be numbered clearly.

STREET FRONTAGE



Tree no.	Remove or prune	Type of tree	Reason for application
1			
2			
3			
4			
5			

Attach details of any additional trees on a separate sheet.

4 Fees and payment

Please refer to our *Goods and Services Schedule* or the *Trees on Private Land* section of our website for current application prices.

Your application will not be processed until fees are paid.

Pensioners are eligible for a free application upon receipt of satisfactory evidence.

Urgent inspections will not be undertaken for CDC inspection purposes.

Urgent inspections fees cover 1 to 10 trees. Additional fees will apply for more than 10 trees.

You can pay by:

- Cash
- Cheque
- Credit card

You can only pay by cash in person at our Customer Service Centre

Please make out your cheque to: Blacktown City Council

Please fill in the details at the bottom of this page (we destroy card details on receipt of payment)

Privacy notice

We are collecting this information to process your request. We may not be able to do so without it.

We will store your personal information on our systems or in our office, where it will be used by our staff. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our *Privacy Management Plan* sets out how you can access or correct your personal information. Please visit www.blacktown.nsw.gov.au for a copy of the plan.

5 Office use

Inspection notes

Tree number and type	Determination	Comment

Office use

Application no _____ Property no _____

Amount paid \$ _____ Receipt No. _____ Date ____ / ____ / ____

Credit card payment details

Please debit my Mastercard Visa card **Amount** \$ _____

Cardholder name _____

Card number _____ **Expiry** ____ / ____

Cardholder signature _____ **Date** ____ / ____ / ____