



AUDIT, RISK AND IMPROVEMENT COMMITTEE EXPRESSION OF INTEREST

INDEPENDENT REPRESENTATIVE (TWO YEAR TERM) ONE (1) INDEPENDENT MEMBER

Charter

The objective of Blacktown City Council's Audit, Risk and Improvement Committee (ARIC) is to provide Council with independent assurance and assistance in the areas of risk, internal controls, governance and external accountability responsibilities.

Council's ARIC consists of 4 independent members, including the Committee Chair. All independent members are appointed external to the elected Council and its administrative operations.

We also facilitate Hawkesbury River County Council's ARIC, with independent Committee members serving on both Committees.

The Charter of the ARIC for both councils requires independent members to satisfy the independence and eligibility criteria prescribed under the Local Government (General) Regulation 2021 for the position.

Independent Members, including the Chair, are initially engaged for a period of 2 years. This tenure may be subsequently extended but must not exceed 8 years in a 10-year period in accordance with the Regulation.

Roles & responsibilities of members

Members are selected based on appropriate experience in a Senior Executive or Management position in government, public company or not-for-profit organisation, with exposure to accounting, financial, legal, industrial relations issues, enterprise risk management and/or audit. Members chosen to serve on the ARIC should exhibit an independence of mind in their deliberations and not act as a representative of a particular area of the Community or Council, or with conflicts of interest.

Candidates are selected based on demonstration of the following criteria:

- Extensive knowledge of the duties and responsibilities as outlined in the ARIC charter
- Strong communication and interpersonal skills
- Experience in the local government sector (or similar).

Better practice reviews

Committee members are also required to provide advice on Council's Better Practice Review (BPR) program, which makes recommendations to Council regarding improving performance and business efficiencies across Council.

Remuneration

Remuneration for Independent Members is \$1,200 for attending each of Blacktown City's ARIC meetings, and \$450 for attending each of Hawkesbury River County Council's ARIC meetings (each exclusive of GST).

Independent members supply a "Tax invoice" for payment, inclusive of an ABN (if applicable) for compliance with the GST provisions.

Meeting schedule

Meetings of the Committees are scheduled quarterly. Where possible, the Blacktown and Hawkesbury River County Council ARIC meetings are held on the same day and sequentially. Additional special

meetings of the committees are also scheduled to consider matters including Council's financial statements, and business improvements reports.

Attendance in person at Blacktown City's Civic Centre is required, but remote access to teleconference is provided if necessary.

Should you have any questions regarding the function and responsibilities of the ARIC, please contact the Coordinator Audit and Risk, Mr Peter Thompson, at peter.thompson@blacktown.nsw.gov.au.

Submissions for the position of Independent Member close Friday 11 September 2026. Applicants must be able to attend interviews in person in the week commencing Monday 5 October 2026.

Kerry Robinson OAM
Chief Executive Officer

**AUD 21007**

Mr/Mrs/Ms		Surname		First Name	
Street Address					
Suburb				Postcode	
Daytime Phone				Mobile	
Email					

In the space provide please detail relevant experience/ tertiary qualifications in accounting, financial, legal and/or audit including any local government experience.

Interested applicants must be able to demonstrate they have the necessary independence from Council by disclosing any relevant management, business or other relationships.

Declarations business and/or other relationships

Are you a substantial shareholder; an owner, officer or employee of a company; or a consultant, that is a material provider of professional advice, or goods, or services to the council? If yes, please provide further details below:

Please list membership of any community or special interest groups within the Blacktown City local government area:

Discretionary Disclosures:

Declaration

I certify the following:

1. The above information is accurate and I understand that if I have provided false or misleading information it may result in a decision for my application to not be further considered as part of the Expression of Interest selection process.
2. I declare that I know of no actual or potential, pecuniary¹ or non-pecuniary², conflict of interest on the part of myself that will affect my involvement on the Audit Committee.

Signature		Date	
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PRIVACY NOTE

The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, Council may be unable to process your application. The personal information you provided in your application will be utilised and stored for the purposes of processing your application and would be viewed by relevant Public Officials only.

Please forward submissions attention of the Coordinator Audit & Risk
(peter.thompson@blacktown.nsw.gov.au) to:

Blacktown City Council
PO Box 63
Blacktown NSW 2148.

¹ A 'Pecuniary Interest' is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (*Blacktown City Council Code of Conduct, 2020 – 11th Edition*).

² 'Non-pecuniary Interests' are private or personal interests the Council official has that do not amount to a pecuniary interest as defined in the Local Government Act 1993. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.