

Subdivision and development engineering works

Use this form to apply to undertake engineering works associated with consent conditions for subdivision or development under **Section 138 of the Roads Act 1993** or **Section 68 of the Local Government Act 1993**

Request summary

Application type **Roads Act 1993, s138**
for engineering works within a public road reserve

Local Government Act 1993, s68
for engineering works on private land outside the development site or within Council parks/reserves

Development approval no. _____ As shown on the Notice of determination.

Site address
Location of proposed works _____

Applicant checklist and declaration





- I have attached engineering plans.
- I have read the Application guide at Section 4 and confirm that the all necessary information is provided and is, to the best of my knowledge, true and correct.

Applicant signature _____ **Date** _____ / _____ / _____

Owners consent (for Section 68 approvals only)

- I/we own the subject land and consent to this application and Council officers entering the premises during normal business hours for the purpose of conducting inspections relative to this application.
- i** All owners must sign. If more than 2 owners, attach a separate form with their details/signatures. If the owner is a company or Owners Corporation, its Common Seal must be stamped over the signature(s) or the Managing Director must sign and clearly indicate the ACN.

	Owner 1	Owner 2
Name	_____	_____
Postal address	_____	_____
Phone/Email	_____	_____
Signature/Date	_____	_____

For help and to return this form  Administration Centre, 62 Flushcombe Rd | PO Box 63, Blacktown NSW 2148  www.blacktown.nsw.gov.au
 engineering@blacktown.nsw.gov.au  02 5300 6000 (ask for the Duty Engineer)

1 Applicant information (person/company making the application)

Applicant type Owner Project Manager Developer Other: _____

Company name _____

Contact name _____

Postal address _____

Phone _____ **Email** _____

2 Works information





Describe the works proposed works to affect the engineering plans.

3 Fees and payment

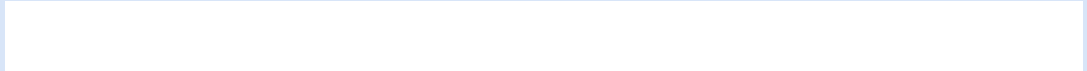
Please refer to our *Goods and Services Pricing Schedule* for current prices. This is available on our website www.blacktown.nsw.gov.au or on request.

We will request payment by invoice upon receipt of your application.

Your application will not be processed until fees are paid. You can pay:

-  In person We accept cash, eftpos, cheque or credit card at our Customer Service Centre, located in our Administration Centre at 62 Flushcombe Road, Blacktown
-  Post You can post a cheque, made payable to: Blacktown City Council, to us at PO Box 63 Blacktown NSW 2148
-  Your invoice will contain our Biller Code and your reference number
-  Online Your invoice will contain a reference for payment and a link/web address to access our online payment portal. You can pay by debit or credit card. A surcharge may apply to payments made by credit card.

Please email
my invoice to



4 Application guide

Application and fee quote	We can provide a fee estimate for the works prior to submitting the application. We recommended you obtain a quote prior to submitting the application.
Approval	Our approval of your application will include a stamped set of plans and may include additional requirements to be complied with prior to commencement and/or during construction.
Bonds	We may require maintenance or other bonds to be paid for certain works within the road reserve depending on the nature of the work. The bonding of works will be undertaken at our discretion.
Consent conditions	The development consent may contain conditions specific to the s68 and s138 approval. You should read the consent carefully to identify any requirements. Any requirements must be incorporated into the engineering plans and provided with this application.
Engineering plans	You must attach detailed engineering plans for the full extent of works. The plans will need to meet the requirements of our Engineering Guide for Development and clearly demonstrate the full extent of the works and associated construction details. The Engineering Guide is at https://www.blacktown.nsw.gov.au/Plan-build/Stage-2-plans-and-guidelines/Engineering-Design-Guide-library/Engineering-guidelines-for-development
Inspections	Inspection of s68 and s138 works can only be undertaken by a representative of Council. Inspection fees will be included in the fee quote. The failure to obtain any necessary inspections during construction will delay the final sign off of the works.
Owners consent	For s68 applications, i.e. work on land other than within a public road, you must obtain the consent of the relevant land owner(s) unless you, as the applicant, are the owner. The consent must be of all owners and must be provided as part of the application.
Subdivision works certificate	Where we have been engaged to issue a subdivision works certificate for a subdivision, any associated s138/s68 approval will be included in the approvals/fee package. Where a subdivision works certificate is issued by a certifier, it will require separate s138/s68 approval as per this form.

Traffic control plan	Where works will affect pedestrian and/or vehicular traffic, a traffic control/management plan (TCP/TMP) must be included with the application. All such plans must be prepared by a person appropriately accredited by Transport for NSW/SafeWork NSW.
Transport for NSW	Where works are proposed on classified roads or in proximity to traffic signals, bus stops and the like, a separate approval may be required from Transport for NSW. We are unable to issue approval for these works without the concurrence of Transport for NSW. You should clarify these requirements with us prior to lodging your application.
Utility services	All services within proximity of the work must be accurately located and shown on the engineering plans and include depth of services where the works cross over the service location. The adjustment/relocation of any services must be approved by and undertaken in line with the requirements of the relevant service authority.

Privacy notice

We are collecting this information to process your request. We may not be able to do so without it. Supplying this information is required in line with either the *Roads Act 1993* or the *Local Government Act 1993*.

We will store your personal information on our systems or in our offices, where it will be used by our staff and contractors. Other people can request access to it under the *Government Information (Public Access) Act 2009*. You can ask us to suppress your personal information from a public register and we will consider your request in line with the *Privacy and Personal Information Protection Act 1998*. Our *Privacy Management Plan* sets out how you can access or correct your personal information. Please visit www.blacktown.nsw.gov.au for a copy of the plan.

Office use

Assessing Officer _____ Date _____
 Receipt no _____ Property no _____