

Final/Interim Fire Safety Certificate

Environmental Planning and Assessment Regulation, 2000

Please print information or , as applicable

Type of certificate	<input type="checkbox"/> Interim <input type="checkbox"/> Final
Name owner/agent	I
Address	of
See note 2 assessment requirements	hereby certify that: (a) each of the essential fire measures listed below has been assessed by a person (chosen by me) who was properly qualified to do so, and was found, when it was assessed, to have been properly implemented and to be capable of performing to a standard not less than that required by the most recent fire safety schedule (copy attached) for the building for which the certificate is issued (b) the information contained in this certificate is, to the best of my knowledge and belief, true and accurate
See note 3 relevant fire safety schedule	
Identification of Building	No. Street
Address	Lot(s) Section DP/SP
	Location
Particulars of building	<input type="checkbox"/> Whole of building <input type="checkbox"/> Part only of building (please briefly describe Part)

Owner's details	
Name	
Address	

Essential Fire Safety Measure	Standard of Performance	Date of Assessment
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Date of Certificate	Dated this day of 20
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Signature <input type="checkbox"/> Owner <input type="checkbox"/> Owner's agent (authorised in writing by the building owner to submit this certification).	
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Notes for completing Interim/Final Fire Safety Certificate

Note 1 An interim fire safety certificate is required before:

- (a) an interim occupation certificate can be issued to allow a partially completed new building (including an altered portion of, or an extension to, a new building) to be occupied or used, or
- (b) an interim occupation certificate can be issued to allow a change of building use for part of an existing building.

A final fire safety certificate is required:

- (a) before a final occupation certificate can be issued to allow a new building (including an altered portion of, or extension to, a new building) to be occupied or used, or
- (b) before a final occupation certificate can be issued to allow a change of building use for an existing building, or
- (c) in accordance with a fire safety order given by a council.

An interim fire safety certificate is issued for part of the building and may deal only with those essential fire safety measures appearing on the most recent fire safety schedule (see note 3) relevant to the part of the building for which an interim occupation certificate will be sought.

A final fire safety certificate must deal with all essential fire safety measures appearing on the most recent fire safety schedule (see note 3), subject to the following.

An interim fire safety certificate or a final fire safety certificate need not deal with those essential fire safety measures which have been the subject of some other final fire safety certificate or annual fire safety statement within the previous 6 months, unless the person or authority responsible for determining the relevant development consent, complying development certificate, construction certificate or fire safety order, has specified otherwise in the schedule.

See also Note 3.

Note 2 The person who carries out the assessment:

- (a) must inspect and verify the performance of each fire safety measure being assessed, and
- (b) in the case of a (interim or final) fire safety certificate for a new building (not an alteration to, or enlargement or extension of an existing building) must test the operation of each item of fire safety equipment installed in the building.

Note 3 The relevant essential fire safety measures are those specified in the most recent fire safety schedule, attached to one of the following:

- (a) development consent for a change of building use, or;
- (b) complying development certificate for the erection of a building or a change of building use, or;
- (c) construction certificate for proposed building work, including building work associated with a change of building use, or
- (d) a fire safety order.

The fire safety schedule will also identify the required standard of performance for each essential fire safety measure.
